

NATIONAL UNIVERSITY CORPORATION HOKKAIDO UNIVERSITY  
RULES FOR THE USE OF OPEN FACILITIES

As of October 24, 2005  
HU Doc. No. 231

(Outline)

Article 1

These *Rules* prescribe necessary matters pertaining to the use of open facilities (hereinafter referred to as the “Open Facilities”) that are managed and operated by the National University Corporation Hokkaido University (hereinafter referred to as the “University”).

(Definitions)

Article 2

- (1) In these *Rules*, “Open Facilities” refer to the equipment set forth in Appended Tables 1 and 2, that are made available for persons engaging in research development or academic research relating to science and technology so that the University will contribute to the development of academic research.
- (2) In these *Rules*, “Faculties” mean faculties, institutions, centers, etc. that manage their own budget, set forth in the Appended Table of the *National University Corporation Hokkaido University Rules for Budgeting, Settlement of Account and Accounting* (HU Doc. No. 118 of 2004).
- (3) In these *Rules*, “Managing Faculties” means Faculties that are actually managing the Open Facilities.

(Chief Administrator)

Article 2-2

- (1) A chief administrator shall be appointed at the University to control the proper use of Open Facilities.
- (2) The director of the Hokkaido University Creative Research Institution shall serve as the chief administrator.

(Eligible Users)

Article 3

Persons who fall under any of the following items are eligible for using the Open Facilities:

- (i) Employees of the University;

- (ii) Undergraduate students, graduate students, auditors and credited auditors of the University and other persons who study at the University;
- (iii) Researchers, commissioned researchers and other persons engaging in research at the University;
- (iv) Persons who belong to a university other than the University or a public agency and who use equipment to conduct academic research;
- (v) Persons who belong to a private company or a corporation and who use equipment to conduct research development; and
- (vi) Other persons specially permitted by the chief administrator.

(Application for Use and Its Approval)

Article 4

- (1) Persons who wish to use the Open Facilities must file an application to the chief administrator by using an application form specified separately, and obtain approval.
- (2) Upon receiving an application referred to in the preceding paragraph, the chief administrator shall approve the application when it is deemed appropriate.

(Usage Fees and Consultant Fees)

Article 5

- (1) Persons who have received an approval of using the Open Facilities (hereinafter referred to as the “Users”) shall pay part of the cost necessary to run the Open Facilities (hereinafter referred to as “Usage Fees”) and the amount shall be as prescribed in the following items, depending on the person’s category set forth in those items:
  - (i) Persons set forth in items (i) through (iii) of Article 3 shall pay the amount obtained by multiplying the contribution (futankin) specified in Appended Table 1 by the number of hours of using equipment and adding the resulting amount and the base fee specified in the same Table (if the total amount is less than 1,000 yen, then 1,000 yen shall be paid); or
  - (ii) Persons set forth in items (iv) through (vi) of Article 3 shall pay the amount obtained by multiplying the contribution (futankin) specified in Appended Table 2 by the number of hours of using equipment and adding the resulting amount and the base fee specified in the same Table (if the total amount is less than 1,000 yen, then 1,000 yen shall be paid).
- (2) When persons who wish to use the Open Facilities have received technical consultation regarding the use of Open Facilities, they must pay a consultant fee specified in Appended Table 3.
- (3) Notwithstanding the preceding paragraphs, all or part of Usage Fees may be exempted when specially permitted by the chief administrator.

(Payment Method)

Article 6

- (1) As for persons set forth in items (i) through (iii) of Article 3, payment of Usage Fees or consultant fees shall be made by transfer of cost within the University.
- (2) As for persons set forth in items (iv) through (vi) of Article 3, Usage Fees or consultant fees shall be paid by transferring the amount to the bank account designated by the University by the designated date.

(Prohibition of Unauthorized Use)

Article 7

Users must not use the Open Facilities for purposes other than those approved, or let a third person use the Open Facilities.

(Revocation of Approval)

Article 8

When Users have violated these *Rules* and caused significant problems on the use of Open Facilities, the chief administrator may revoke the approval referred to in Article 4(1) or suspend operations.

(Compensation for Damage)

Article 9

When Users have lost or given damage to the equipment they were using either intentionally or due to gross negligence, they must accept liability for damage.

(Administration)

Article 10

Administration relating to the use of Open Facilities shall be handled by the Research Support Division, Research Promotion Department.

(Miscellaneous Provisions)

Article 11

In addition to what is prescribed in these *Rules*, necessary matters relating to the use of Open Facilities are specified by the chief administrator after deliberation by the Steering Committee of the Creative Research Institution.

Supplementary Provisions

These *Rules* come into effect as of October 24, 2005.

Supplementary Provisions (HU Doc. No. 69 of April 1, 2006)

These *Rules* come into effect as of April 1, 2006.

Supplementary Provisions (HU Doc. No. 173 of November 21, 2006)

These *Rules* come into effect as of December 1, 2006.

Supplementary Provisions (HU Doc. No. 113 of April 1, 2007)

These *Rules* come into effect as of April 1, 2007.

Supplementary Provisions (HU Doc. No. 132 of August 1, 2008)

These *Rules* come into effect as of August 1, 2008.

Supplementary Provisions (HU Doc. No. 168 of October 19, 2009)

These *Rules* come into effect as of October 19, 2009.

Supplementary Provisions (HU Doc. No. 83 of April 1, 2010)

These *Rules* come into effect as of April 1, 2010.

Supplementary Provisions (HU Doc. No. 164 of June 1, 2010)

These *Rules* come into effect as of June 1, 2010.

Supplementary Provisions (HU Doc. No. 269 of October 1, 2010)

These *Rules* come into effect as of October 1, 2010.

Supplementary Provisions (HU Doc. No. 277 of October 15, 2010)

These *Rules* come into effect as of October 15, 2010.

Supplementary Provisions (HU Doc. No. 313 of December 1, 2010)

These *Rules* come into effect as of December 1, 2010.

Supplementary Provisions (HU Doc. No. 99 of April 1, 2011)

These *Rules* come into effect as of April 1, 2011.

Supplementary Provisions (HU Doc. No. 162 of August 1, 2011)

These *Rules* come into effect as of August 1, 2011.

Supplementary Provisions (HU Doc. No. 13 of April 1, 2012)

These *Rules* come into effect as of April 1, 2012.

Supplementary Provisions (HU Doc. No. 95 of July 1, 2012)

These *Rules* come into effect as of July 1, 2012.

Supplementary Provisions (HU Doc. No. 106 of September 4, 2012)

These *Rules* come into effect as of September 4, 2012.

Supplementary Provisions (HU Doc. No. 10 of February 1, 2013)

These *Rules* come into effect as of February 1, 2013.

Supplementary Provisions (HU Doc. No. 98 of August 1, 2013)

These *Rules* come into effect as of August 1, 2013.

Supplementary Provisions (HU Doc. No. 103 of October 1, 2013)

These *Rules* come into effect as of October 1, 2013.

Supplementary Provisions (HU Doc. No. 27 of February 1, 2014)

These *Rules* come into effect as of February 1, 2014.

Supplementary Provisions (HU Doc. No. 110 of April 1, 2014)

These *Rules* come into effect as of April 1, 2014.

Supplementary Provisions (HU Doc. No. 173 of August 1, 2014)

These *Rules* come into effect as of August 1, 2014.

Supplementary Provisions (HU Doc. No. 1 of January 1, 2015)

These *Rules* come into effect as of January 1, 2015.

Supplementary Provisions (HU Doc. No. 12 of March 9, 2015)

These *Rules* come into effect as of March 9, 2015.

Supplementary Provisions (HU Doc. No. 20 of April 1, 2015)

These *Rules* come into effect as of April 1, 2015.

Supplementary Provisions (HU Doc. No. 216 of July 1, 2015)

These *Rules* come into effect as of July 1, 2015.

Supplementary Provisions (HU Doc. No. 267 of December 1, 2015)

These *Rules* come into effect as of December 1, 2015.

Supplementary Provisions (HU Doc. No. 21 of March 1, 2016)

These *Rules* come into effect as of March 1, 2016.

Supplementary Provisions (HU Doc. No. 121 of September 1, 2016)

These *Rules* come into effect as of September 1, 2016.

Supplementary Provisions (HU Doc. No. 194 of October 1, 2016)

These *Rules* come into effect as of October 1, 2016.

Supplementary Provisions (HU Doc. No. 208 of December 1, 2016)

These *Rules* come into effect as of December 1, 2016.

Supplementary Provisions (HU Doc. No. 11 of February 1, 2017)

These *Rules* come into effect as of February 1, 2017.

Supplementary Provisions (HU Doc. No. 96 of April 1, 2017)

These *Rules* come into effect as of April 1, 2017.

Supplementary Provisions (HU Doc. No. 207 of October 1, 2017)

These *Rules* come into effect as of October 1, 2017.

Supplementary Provisions (HU Doc. No. 5 of January 1, 2018)

These *Rules* come into effect as of January 1, 2018.

Appended Table 1 (Re: Articles 2 and 5)

(Translation omitted)

Appended Table 2 (Re: Articles 2 and 5)

(Translation omitted)

Appended Table 3 (Re: Article 5)

(Translation omitted)